

TEMPORARY CERTIFIES THAT THIS FORM IS TRUE AND ACCURATE AND THERE WERE NO INJURIES SUFFERED AS A RESULT OF WORK PERFORMED.

USE A SEPARATE TIME SHEET FOR EACH WEEK AND EACH CLIENT

TEMPORARY SIGNATURE	
PRINT TEMPORARY NAME	

AUTHORIZED CO-REPRESENTATIVE'S SIGNATURE CERTIFIES:

- 1 HOURS SHOWN ARE CORRECT.
- 2 WORK WAS DONE SATISFACTORILY.
- 3 ACCEPTANCE OF OUR TERMS & CONDITIONS.
- 4 A PERMANENT RELEASE FEE (CALCULATED IN ACCORDANCE WITH OUR STANDARD SCHEDULE OF FEES) WILL BE PAID IF:
  - A) THIS TEMPORARY JOINS THE COMPANY'S PAYROLL WITHIN 12 MONTHS OF THE FINISHING DATE OF THIS TIME SHEET; OR
  - B) JOINS THE PAYROLL OF ANOTHER RECRUITMENT AGENCY WHILST CONTINUING TO BE ENGAGED AS A TEMPORARY STAFF MEMBER BY THE COMPANY; OR
  - C) THE COMPANY PROVIDES THE SERVICES OF THIS TEMPORARY TO ANY THIRD PARTY AND THAT PARTY TRANSFERS THIS TEMPORARY TO ITS PAYROLL.

CLIENT COMPANY	
CLIENT'S AUTHORIZED SIGNATURE	

Assignment Continuing: YES/NO

## WEEK-ENDING \_\_\_\_\_

DATE	DAY	TIME STARTED	TIME FINISHED	TIME OFF INC. LUNCH	TOTAL	
					NORMAL	OVERTIME
/	MON					
/	TUES					
/	WED					
/	THU					
/	FRI					
/	SAT					
/	SUN					
TOTAL HOURS FOR WEEK (TO NEAREST 1/4 HOUR)						

From which Inter Office did you obtain this assignment: \_\_\_\_\_



WHITE COPY TO BE RETURNED TO AN INTER OFFICE